

IRONWOOD CARNEGIE LIBRARY MINUTES

Regular Library Board Meeting

4:00 14 Sept 2020

- I. **Call to order. 4:05** Attending – Amber Hurkmans, Helen Slining, Kathi Maciejewski, Pam Johnson, Lynne Wiercinski, Wendy Hicks. Absent - Kim Corcoran
- II. **Approval of July financial reports (including bills).** Pam moved, Helen seconded, all agreed.
- III. **Approval of July Minutes.** Pam motioned, Wendy seconded, all agreed.
- IV. **Adjustments to the Agenda.** None.
- V. **Continuing/Old Business –**
 - a. **Phased reopening** – The staff hours will be decreased to 20 hours per week in October. We started to reopen on 11 June with curbside pickup, 25 June open inside by appt, 13 July hours increased to 28 per week, 7 Sept increase of 30 hrs. per week (M & F 9 – 5, T & Th 12 – 6, Sat 9 – 12. We are now open 31 hours per week.
We are open for computer use, in house browsing, copying, etc. and for curbside pickup All is working out ok.
 - b. **Staffing:** Hope grant (staffing) ends in October. The staff hours will be decreased to 20 hours per week. Lynne will pick up extra circulation hours. Will see how the schedule works.
No in house programming for now.
The Governor’s Eos (executive orders) have stated a 10-person limit as part of the requirements; but we are still doing no in house programming due to difficulty with social distancing, etc.
We are open for computer use, in house browsing, copying, etc. and for curbside pickup All is working out ok.
Lynne is going back to the schools as soon as she can.
 - c. **State aid/budget updates** – Hope to have the state budget by 1 Oct and it will hopefully not be as bad as anticipated.
Penal fines –we budgeted conservatively; may be seeing less than anticipated.
Realm study – Right now we are to be quarantining checked out materials for 72 hours then cleaning and back on shelves.
 - d. Grants – The CARE grant from the Library of Michigan is for \$1400, for PPE’s and 1 or 2 more laptops for public use.
MCACA – Lynne is working with Tom Pease to do video virtual programming for the young children in place of the live concert.
Census grant – is being used to do some PR adds to complete the census and that help is available at the library.
United Way – Lynne did not apply for a grant this year, as it has been for programming (have not used last year’s yet) and we are uncertain about additional programming so we cannot use. If we need money for programming later, United Way representative encouraged us to ask for support.
- VI. **New Business –**
 - a. Circulation- We are only at 48% of last June, July & Aug, 58% of last July & Aug 2010.

- b. Summer Reading Program – 31 kids registered this year and 30 finished.
- c. Programming – We have been holding a virtual story time on Wednesdays at 10:00 with Amanda Clark. We recently joined an online program on Women in the Michigan government as part of the Library of Michigan programming. It was very interesting. We also have a Michigan Read program coming up with Dr. Mona on Zoom about the Flint Water Crisis book that she authored. Lynne may do an online writing project in November.
Snow removal – Joe Saari did last year’s snow removal; library volunteer Dusty Boggs (who did the lawn mowing this year) has offered to do the snow removal.
Janitorial – Contracting for janitorial through city; may consider options before November meeting.

VII. Director Report – Book sale – There will be no fall book sale but hopefully in the spring. As of right now we are not taking any donations.

Fundraising – Lynne is looking for new ideas and is now working on the annual appeal letter.

VIII. Board Comments – none

IX. Public invitation to be heard – none

X. Adjournment – 4:45.