

IRONWOOD CARNEGIE LIBRARY

Regular Library Board Meeting

4pm Tuesday, July 21, 2020

- I. **Call to order.** 4:03
Present: Helen Slining, Wendy Hicks, Pam Johnson, Lynne Wiercinski. **Absent:** Kim Corcoran, Kathi Maciejewski, Amber Hurkmans
- II. **Approval of May Financial Reports (including bills)** last month
- III. **Approval of June minutes:** Pam moved, Helen seconded. Passed unanimously
- IV. **Adjustments to the Agenda:** June financials are being added. 6/30 is the end of the fiscal year and adjustments will be made when the audit comes in. Wendy moved, Pam seconded. Passed unanimously.
- V. **Continuing/old Business**
 - a. **Updates on phased re-opening plan:** Library is now open 28 hours a week, staying closed on Wednesday and Saturday. Library has not been extremely busy and happy with the schedule as is. Everything is going okay and kids' area is quiet. We have to be open 20 hours a week to get state aid.
 - b. **Building updates**
 1. **Air conditioning:** A/C installed Thursday 7/16 by Efficiency, Inc. Issue with bids was explained. Helen moved, Wendy seconded. Passed unanimously.
 2. **Air purifiers:** A patron has generously offered to purchase air purifiers for the library. Wendy offered to do research especially since current electrical may not be sufficient.
- VI. **New Business**
 - a. **Update-staffing:** A staff member was in direct contact with someone with Covid . Lynne called WUPHD and staff member was not at the library for 2 weeks. Staff member does not show symptoms so will not be tested. Cleaning person tested positive and has been quarantined.
 - b. **Penal fines and State Aid update:** State Aid will be about \$600 more than budgeted. Penal fines will be \$27,662, LY \$37,000, budgeted \$32,500. \$7500 Hope Grant will cover salaries through October. There will probably not be an October Book Sale unless it is held outside in the yard.
 - c. **Purchasing Policy:** Library never really had one. Lynne took the city's policy and revised slightly. Pam moved, Wendy seconded. Passed unanimously.
 - d. **Code of Conduct Policy updated (children):** Last month approved Code of Conduct and this month added children's policy. Wendy moved, Pam seconded. Passed unanimously.
 - e. **Census Activities:** A lot of activities had to be cancelled. Census people are now hired and will be placed in locations to help people. They want to have a person on library premises and we are fine with that.
- VII. **Director Report:** There are 20 kids in the Summer Reading program. This is a reduction from the past but consistent with other libraries. Thursdays at 1:00 will feature a live story time on Facebook with Amanda Clark. In August, the Flint Water crisis book, "What the Eyes Don't See" is the featured MI Read selection. The True family made a very generous \$2000 donation towards the new A/C. Lynne will try to take vacation next week.
- VIII. **Board Comments:** Helen will send a thank you to the True family for their generous donation.
- IX. **Public invitation to be heard.**
(5-minute limitation per speaker)
- X. **Adjournment.** 5:50

