

IRONWOOD CARNEGIE LIBRARY MINUTES

Regular Library Board Meeting

4:00 14 April 2020

- I. **Call to order. 4:15** Attending virtually – Amber Hurkmans, Helen Slining, Kathi Maciejewski, Pam Johnson, Lynne Wiercinski, Wendy Hicks, Kim Corcoran
- II. **Approval of February financial reports (including bills).** Kathi moved, Wendy seconded, all agreed.
- III. **Approval of March Minutes.** Pam motioned, Helen seconded, all agreed.
- IV. **Adjustments to the Agenda.** None.
- V. **Director's Report** – Lynne is spending time between home and the library but trying to only do essential work at the library and working mostly from home. She is attending a lot of virtual meetings with various library organizations, MLA, Superiorland and UPRLC to keep on top of current situation.
Grants – LSTA for Mobile Library should be approved by the end of April, probably not be used for summer but is to be used by the end of the year. We may also be able to apply for Tech grants by June.
- VI. **Continuing/Old Business (brief updates) –**
 - a. Building update – The floors are repaired by Action Floors and look good. The Teen Room is not painted yet but will be done when we reopen. Things up and down stairs need to be put back together.
Air Conditioning – Lynne is getting bids from Giovannoni's and Mukavitz to replace one bad unit of the three.
 - b. Solicitation Policy – will approve at next meeting.
 - c. Budget – Paul Linn needs to get Lynne the numbers so that she can finish the budget. There may be big changes especially in Penal Fines.
- VII. **New Business – COVID-19**
 - a. Pandemic Policy/Procedure – Motioned by Helen, seconded by Wendy. All approved.
 - b. On-line cards – Can be used for eBooks and audio books. The cards will last for 30 days or until we reopen. Lynne will get stats at the end of the month. Several other libraries within the cooperative are also offering this service; not certain if other local libraries are doing virtual cards
 - c. SORA app – We would partner with local school district if possible. All students will have access to our digital library. The GOISD may also be interested in also being able to interact with Great Lakes Digital Library Service. No cost to Carnegie Library to partner. The library webpage now has a link to educational websites and COVID resources on it.
 - d. Staff status – Lynne said that there are many online discussions on staffing during this closure. Most libraries are keeping employees on payroll to the end of the fiscal year. It was discussed and voted on to keep the staff on and give them the opportunity to do online training if possible. Kathi moved, Helen seconded, all approved to pay the staff to the end of the fiscal year.

- e. Director Status for wages paid through end of fiscal year – Kathi moved, Wendy seconded, all approved.
- f. Reopening – Maybe a soft opening soon with curbside and home delivery but not sure how yet. Carole Erickson is making masks for staff if needed. There is the possibility of Online SRP Programs with story times and other programs. All is up in the air.
Lynne is looking into plexiglass shields for circ desk. It will depend on the staff interest/comfort and mandatory health requirements.
- g. **Board Comments** – None
- h. **Public invitation to be heard** – None
- i. **Adjournment** 5:00. Motioned by Amber, seconded by Helen. All approved.