

IRONWOOD CARNEGIE LIBRARY BOARD

MEETING

4:00 pm, Tuesday, 21 January 2025

- I. **Call to Order – 4:00** Lynne Wiercinski, Amber Hurkmans, Pam Johnson, Helen Slining, Kathi Maciejewski, Kim Corcoran, Wendy Hicks.
- II. **Approval of December Financial Reports** - none
- III. **Approval of December Meeting Minutes** – Wendy Hicks moved, Helen Slining seconded, all approved.
- IV.
- V. **Adjustments to the Agenda** – move bylaws & elections up to first thing on agenda.
- VI. **Bylaws revision** – change wording for student member application deadline to apply by 1 January and board will appoint at January meeting. Will post change and approve at next meeting.

The regular monthly meeting of the Library Board shall be held on the third Tuesday of the month, at 4:00 pm unless otherwise noted.
- VII. **Election of Officers** – Amber Hurkmans nominated for President by Kathi Maciejewski, seconded by Wendy Hicks, all approved. Pam Johnson nominated for Vice President by Amber Hurkmans, seconded by Kathi Maciejewski, all approved. Kathi Maciejewski nominated for Secretary by Pam Johnson, seconded by Amber Hurkmans, all approved.
- VIII. **Unfinished/Continuing Business** –
 - a. **Programming** – We will not be able to do the Big Read with GCC this year, neither group is able, maybe next year.

Senior Programming – 28 Jan – Tuesday – Alzheimer’s program at 2:00.

February programming will be facilitated by Aspirus.

Organizations have contacted Lynne about using the library to hold meetings. No space is available for non-library meetings. Policies and procedures will be established for such once the renovation is completed and it is determined what is feasible.
 - b. **Grants** –Lynne is working on Capital Campaign fundraising ideas.
 - c. **Building Project** –
 1. **LEO Submissions** – An invoice from 2 January from WUPPADR for \$1,170. Amber Hurkmans moved, Helen Slining seconded, all approved. Roll call – Wendy Hicks – yes, Helen Slining – yes, Pam Johnson – yes, Kathi Maciejewski – yes, Amber Hurkmans – yes.
 2. **Progress Note Requirements**–Lynne attended training on progress note requirements for Comm Space grant. Resubmitted prior months to reflect new requirements. Any audit done will look at these notes beginning in Jan 25.
 3. There will be a meeting on 28 January with Meyer & Roustala to discuss the project start date.

IX.

New Business –

- a. **2025 Calendar approval** – Calendar approved as presented with the addition of Juneteenth as a paid holiday. Motioned by Kathi Maciejewski, seconded by Amber Hurkmans, all approved.
- b. **Student Board Member Approval** – Wyatt LaBo reappointed as student representative to the Library Board. Amber Hurkmans motioned, Wendy Hicks seconded, all approved.
- c. **Snow Removal** – Northwoods Lawn/Snow Maintenance did a great job but will not be able to fulfil their contract. 906 Tree Service will now be taking care of our snow removal for \$45/plow. Pam Johnson motioned, Wendy Hicks seconded, all approved.
- d. **Floor resurfacing** – Action Floors will be coming in February to resurface the floors.
- e. **Staff Gratuities** – Lynne Wiercinski & Mary Ann Andresen were accidentally omitted for the holiday gratuities of \$50 so resubmitted. Staff gratuities to now include Wiercinski, Andresen, Parisian, Kafczynski, and Wegmeyer. Kathi Maciejewski motioned, Pam Johnson seconded, all approved.
- f. **Volunteer update** – We have 2 volunteers – Sue Trull, retired, is working on circulation. Mia Billie – a home school high school student is working on newspaper archives. Both doing well. Setting up to try to have volunteers for all hours when only one staff person is on duty.
- g. **Vacation carry over** – Lynne asked to carry over 2 weeks of unused vacation from this year into her new year beginning January 28th, 2025. Pam Johnson motioned, Helen Slining seconded, all approved.
- X. **Director's Report** – The state aid report is due at the end of the month, it is done and ready to send out.
Business is picking up after a bit of a slowdown.
- XI. **Board Comments** – none.
- XII. **Public Comment** – none.
- XIII. **Adjournment** – 5:00. Amber Hurkmans motioned, Kathi Maciejewski seconded, all approved.

Amber Hurkmans
Kathi Maciejewski